



# PURCHASE ORDER

DEPARTMENT OF EDUCATION  
DIVISION OF QUEZON

**UPLOADED**  
Date/Time: **DEC 09 2025**  
By: **104 415**  
Ref. No. **NOV 120-25**

Supplier: QUEEN MARGARETTE HOTEL INC.  
Address: DIVERSION ROAD, DOMOIT, LUCENA CITY  
TIN 005-829-034-00000  
RFQ NO. 2025-82R2-RFQS

P.O. No.: 2025-11-0276  
Date: NOVEMBER 28, 2025  
Mode of Procurement Negotiated Procurement -  
Small Value Procurement (Sec. 53.9)

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein.

Place of Delivery LUCENA CITY Delivery Term within 150 Calendar Days upon receipt of PO  
Date of Delivery Mar 19-20, 2026 Payment Term 30 working days

Stock No.	Unit	Item Description	Quantity	Unit Cost	Amount
	PAX	Mar 19-20, 2026 DAY 1 Mar 19 2026 FOOD/VENUE/ACCOMMODATION Food: Breakfast, AM Snack, Lunch, PM Snacks & Dinner	169	1,330.00	224,770.00
	PAX	DAY 2 Mar 20 2026 FOOD/VENUE Food: Breakfast, AM Snack, Lunch, PM Snacks & Dinner	169	1,030.00	174,070.00
<b>SUPPLY OF FOOD AND VENUE FOR THE CONDUCT OF SBFP PROGRAM REVIEW AND REWARDS: HONORING EXCELLENCE, INNOVATIONS AND BEST PRACTICES FOR SY 2025-2026 - REPOST</b>					
<b>GRAND TOTAL</b>					<b>398,840.00</b>

(TOTAL Amount In Words) **THREE HUNDRED NINETY EIGHT THOUSAND EIGHT HUNDRED FORTY PESOS ONLY**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

QUEEN MARGARETTE HOTEL INC.  
Signature over Printed Name of Supplier  
09 DEC 2025  
Date

ROMMEL C. BAUTISTA, CESO V  
Schools Division Superintendent

Funds Cluster : 01101101  
Funds Available : \_\_\_\_\_

ORS/BURS No. : \_\_\_\_\_  
Date of the ORS/BURS : \_\_\_\_\_

**EDMUNDO MARIN, JR.**  
Accountant III

Amount \_\_\_\_\_